

SCHOOL OF PRACTICAL ACCOUNTING

1st School to offer Practical Accounting in T & T
Website: <http://spa.edu.tt>



INTRODUCTION TO PROJECT MANAGEMENT

Learn the techniques used to effectively manage and successfully complete projects!

Outline- (12 Weeks):

- Understanding Project Management
- Defining the roles of the Project Manager and the team
- Defining the Project
- Estimating the Activities
- Planning the Activities
- Preparing a Project Plan
- Controlling Time, Cost and Scope
- Evaluating & Reporting on Project Performance

Cost: \$1995

NO QUALIFICATIONS REQUIRED!

**JOB PLACEMENT
OPPORTUNITIES
PROVIDED**

Chaguanas (# 80 Main Rd, Montrose)
665-6105/387-0488

Monday

San Fernando (# 127 Coffee St)
652-0716/387-0489

Wednesday

San Juan (# 12 Eastern Main Rd)
675-8673/387-0490

Thursday

Time: 5:30-8:30pm- All Branches